

CITY OF SAND POINT COUNCIL MEETING



Tuesday, September 12, 2023

Workshop : 2:00 pm

Meeting: 7:00 pm

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

CITY OF SAND POINT

(Packet will be available on website September 8, 2023) www.sandpointak.com



MAYOR

Mayor James Smith - Office Exp. 2023

COUNCIL MEMBERS

Austin Roof	Seat A - Exp. 2025
Allan Starnes	Seat B - Exp. 2023
Amy Eubank	Seat C - Exp. 2025
Jack Foster Jr.	Seat D - Exp. 2023
Marita Gundersen	Seat E - Exp. 2024
Arlene Gundersen	Seat F - Exp. 2024

SAND POINT CITY COUNCIL MEETING AGENDA CITY CHAMBERS

Regular Meeting

September 12, 2023 7:00 pm

There will be a workshop at 2:00 pm.

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

PUBLIC COMMENTS ON AGENDA ITEMS

CONSENT AGENDA:

- Minutes: Minutes of Regular Meeting August 22, 2023

REPORTS:

- Finance Officer
- Administrator
- Police Chief
- EMS Director
- Fire Chief
- Public Works Director
- Water / Sewer Supervisor
- Harbor Master

HEARINGS, ORDINANCES AND RESOLUTIONS:

- Resolution 23-09: A Resolution of the Sand Point City Council Appointing Election Judges for the October 3, 2023 General City Election

OLD BUSINESS:

NEW BUSINESS:

- Ratification of Phone Poll-August 23, 2023
- Building Permit: Jade Gundersen
- Donation Request: Pauloff Harbor Tribe Recycling Fair
- Donation Request: Qagan Tayagungin Tribe End of Summer Clean-Up

PUBLIC COMMENTS

COUNCIL COMMENTS

ADJOURNMENT

To participate telephonically, please call 1-800-315-6338 and use the passcode 26961 followed by the # key.

CONSENT AGENDA

CALL TO ORDER:

The regular meeting of the Sand Point City Council was held Tuesday, August 22, 2023 in the City Chambers and telephonically. Mayor James Smith called the meeting to order at 7:04 p.m.

ROLL CALL:

James Smith	Mayor	Present
Austin Roof	Seat A	Present
Allan Starnes	Seat B	Present –Telephonically
Amy Eubank	Seat C	Present
Jack Foster Jr.	Seat D	Absent/Excused
Marita Gundersen	Seat E	Present
Arlene Gundersen	Seat F	Present

A quorum was established.

Staff in attendance:

- Debi Schmit, Administrator
- Kurtis Gundersen, Finance Officer –Telephonically
- Jade Gundersen, City Clerk
- Jeff Thompson, Police Chief
- Julius Karlsen, Public Works Director
- Dylan Jacobsen, Water & Sewer Supervisor

APPROVAL OF AGENDA:

Mayor James Smith requested a motion to approve the agenda.

MOTION: Council Member Austin Roof made a motion to approve the agenda with the addition of Executive Session following Public Comments and the removal Ordinance 2023-04.

SECOND: Council Member Marita Gundersen seconded the motion.

VOTE: Motion passed unanimously.

PUBLIC COMMENTS ON AGENDA ITEMS: None

CONSENT AGENDA:

MOTION: Council Member Arlene Gundersen made a motion to approve the Regular Meeting Minutes of July 12, 2023.

SECOND: Council Member Amy Eubank seconded the motion.

VOTE: Motion passed unanimously.

REPORTS:

Finance Officer – Kurtis Gundersen

Finance Officer Kurtis Gundersen reported that for the month of June, the City received \$36,093.24 in Raw Fish Tax and \$137,542.76 in Sales Tax.

Administrator – Debi Schmit

Administrator Debi Schmit read her report included in the packet. She added that AML has a multi-year grant opportunity they are managing to address IT needs, beginning with risk assessment. In addition, the City is

looking for a new auditor and hopes to save money on audit prep and the audit. The State is holding off on their fencing projecting at the airport that has already been approved in hopes to include it in the airport project mentioned in Resolution 23-08.

Police Chief – Jeff Thompson

Police Chief Jeff Thompson read the June report included in the packet. He made comparisons of activity for June 2022 to June 2023 to show the increase in contact with the police department.

EMS Director

Mayor Smith stated that Logan Thompson has stepped down and the position is posted. He included that EMS also needs drivers if anyone is interested. Mayor Smith thanked Logan for doing a great job.

Fire Chief- Jason Bjornstad

Fire Chief Jason Bjornstad's report was included in the packet.

Public Works Director – Julius Karlsen

Public Works Director Julius Karlsen read his report included in the packet.

Water/Sewer Director- Dylan Jacobsen

Water/Sewer Director Dylan Jacobsen read his report included in the packet.

Harbor Master – Allen Kuchenoff Jr.

Harbor Master Allen Kuchenoff Jr. read his report included in the packet.

HEARINGS, ORDINANCES, AND RESOLUTIONS:

1. Resolution 23-08: Supporting the Alaska Department of Transportation and Public Facilities (DOT & PF) Sand Point Airport Rehabilitation Project.

MOTION: Council Member Arlene Gundersen made a motion to adopt Resolution 23-08: Supporting the Alaska Department of Transportation and Public Facilities Sand Point Airport Rehabilitation Project added "and from" in the last Whereas.

SECOND: Council Member Austin Roof seconded the motion.

DISCUSSION: Administrator Debi Schmit explained the Alaska DOT project stated in the resolution.

VOTE: Motion passed unanimously.

OLD BUSINESS: None

NEW BUSINESS:

1. Harbor Lot Lease: Sand Point Marine LLC

Direction was given by Council to conduct a phone poll once clarification on the space lease is made.

2. Building Permit: Sand Point Marine LLC

Direction was given by Council to conduct a phone poll once more information is provided on the building permit.

3. Donation Request: Sand Point Silver Salmon Derby

MOTION: Council Member Austin Roof made a motion to approve donation request of \$750 for the Sand Point Silver Salmon Derby.

SECOND: Council Member Arlene Gundersen seconded the motion.

VOTE: Motion passed unanimously.

PUBLIC COMMENTS:

Dick Jacobsen inquired about the roads that are blocked off and wanted to know if it was done with the landowner's approval or by their request.

Edee Jacobsen requested that the city post where alders can be dumped so people know. Public Works Director Julius Karlsen added that they are going to find out if they can be hauled directly to the landfill to be burned in the new incinerator.

EXECUTIVE SESSION:

MOTION: Council Member Marita Gundersen made a motion to move into Executive Session to discuss the Police Chief contract at 7:45 pm with the invitation to Police Chief Jeff Thompson.

SECOND: Council Member Arlene Gundersen seconded the motion.

VOTE: Motion passed unanimously.

MOTION: Council Member Amy Eubank made a motion to move out of Executive Session at 8:45 pm.

SECOND: Council Member Arlene Gundersen seconded the motion.

VOTE: Motion passed unanimously.

COUNCIL COMMENTS:

Council Member Marita Gundersen asked what the status of GCI's work was and recommended that someone from the city be assigned to check their work so that they are responsible to make repairs before they leave.

Council Member Amy Eubank suggested to check with Dutch Harbor on how they handled the fiber optic cable being brought ashore.

ADJOURNMENT:

MOTION: Council Member Marita Gundersen made a motion to adjourn.

SECOND: Council Member Amy Eubank seconded the motion.

The meeting adjourned at 8:56 pm.

James Smith Sr., Mayor

ATTEST:

Jade Gundersen, City Clerk

REPORTS

FINANCE OFFICER

**City of Sand Point
Raw Fish Tax Revenue**

	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>	<u>FY24</u>
July	83,040.24	81,992.40	51,221.78	113,532.23	75,441.44	67,267.52
August	48,290.30	88,100.71	27,115.98	138,608.76	28,751.91	-
September	49,496.61	65,893.27	24,635.83	50,718.35	32,212.43	-
October	46,261.99	51,476.42	18,438.92	54,051.75	38,400.61	-
November	4,963.48	3,495.99	1,111.79	1,794.82	-	-
December	74.67			480.71	2,762.41	-
January	12,558.77		2,616.57	19,887.44	19,465.94	-
February	24,948.95		37,744.95	0.38	28,231.08	-
March	82,916.26	13,306.96	38,681.59	524.88	1,887.34	-
April	13,561.22	13,500.37	30,237.38	51,631.27	-	-
May	8,025.95	8,261.04	15,943.63	23,111.00	10,590.34	-
June	89,711.60	16,659.69	121,562.18	72,778.80	36,093.24	-
Total	463,850.04	342,686.85	369,310.60	527,120.39	273,836.74	67,267.52

Sales Tax Revenue

	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>	<u>FY24</u>
July	92,628.52	88,102.92	61,022.60	70,786.04	89,695.85	83,361.17
August	65,979.46	102,628.84	62,489.92	74,541.89	95,714.41	-
September	71,697.10	86,603.67	65,441.59	102,222.37	73,512.92	-
October	58,219.29	75,277.68	50,576.22	71,318.24	106,675.97	-
November	46,835.09	42,723.86	35,912.73	51,328.38	36,554.18	-
December	39,642.29	50,112.63	44,715.17	83,784.18	79,385.83	-
January	44,528.74	34,118.45	39,231.36	47,846.93	59,987.67	-
February	41,619.24	35,316.83	49,311.31	50,102.23	54,955.61	-
March	75,803.84	48,712.31	67,978.55	65,376.73	81,865.34	-
April	49,639.45	33,711.29	47,933.84	45,696.71	36,090.81	-
May	61,719.51	47,729.27	47,260.30	52,776.83	35,672.95	-
June	93,332.26	71,991.16	82,115.58	102,952.69	137,542.76	-
Total	741,644.79	717,028.91	653,989.17	818,733.22	887,654.30	83,361.17

City of Sand Point
Bank Balance

Date

	Balance	
Bank	End of July	Date
Key Bank	2,952,502.05	2,878,156.78
Wells Fargo - General	426,872.18	180,556.47
Wells Fargo - Bingo Fund	139,245.06	148,303.41
Wells Fargo - Silver Salmon Fund	25,872.70	20,072.81
Wells Fargo - PD Federal Forfeiture	593.67	593.67
Wells Fargo - PD State Forfeiture	6,666.61	6,666.61
Charles Schwab	634,285.95	616,891.54

CITY OF SAND POINT
***Revenue Guideline-Alt Code©**

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Current Period: JULY 23-24

			23-24	23-24	JULY	23-24	% of
			YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
GENERAL FUND							
Active	R 01-002	GENERAL FUND/WELLS F	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-200	CAPITAL GAIN / LOSS	\$0.00	\$12,137.63	\$12,137.63	-\$12,137.63	0.00%
Active	R 01-201	INTEREST INCOME	\$25,000.00	\$14,125.79	\$14,125.79	\$10,874.21	56.50%
Active	R 01-202	FINES AND PENALTIES	\$1,500.00	\$0.00	\$0.00	\$1,500.00	0.00%
Active	R 01-203	OTHER REVENUE	\$5,500.00	\$75.00	\$75.00	\$5,425.00	1.36%
Active	R 01-205	4% SALES TAX	\$850,000.00	\$144,432.06	\$144,432.06	\$705,567.94	16.99%
Active	R 01-208	CARES INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-213	RAW FISH TAX	\$350,000.00	\$36,093.24	\$36,093.24	\$313,906.76	10.31%
Active	R 01-214	FINE-LATE SALES TAX	\$550.00	\$826.72	\$826.72	-\$276.72	150.31%
Active	R 01-217	7% B & B Tax	\$9,500.00	\$2,668.21	\$2,668.21	\$6,831.79	28.09%
Active	R 01-225	PAYMENT IN LIEU OF TAX	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-230	DONATIONS	\$61,000.00	\$100,000.00	\$100,000.00	-\$39,000.00	163.93%
Active	R 01-232	FIRE MISC REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-233	BUSINESS LIC. FEE	\$2,000.00	\$25.00	\$25.00	\$1,975.00	1.25%
Active	R 01-234	SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-238	ANCHORAGE OFFICE	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00%
Active	R 01-250	STATE REVENUE SHARIN	\$85,000.00	\$0.00	\$0.00	\$85,000.00	0.00%
Active	R 01-256	REVENUE--STATE OF ALA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-257	REVENUE--FEDERAL GOV	\$256,841.00	\$0.00	\$0.00	\$256,841.00	0.00%
Active	R 01-258	REVENUE--ALEUTIANS EA	\$100,000.00	\$0.00	\$0.00	\$100,000.00	0.00%
Active	R 01-260	STATE LIQUOR SHARE TA	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
Active	R 01-265	SOA DOCCED SHARED FI	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Active	R 01-266	SOA DOR FISH BUS SHAR	\$165,000.00	\$0.00	\$0.00	\$165,000.00	0.00%
Active	R 01-285	EQUIPMENT RENTAL	\$10,000.00	\$6,020.00	\$6,020.00	\$3,980.00	60.20%
Active	R 01-290	AK HIDTA PROGRAM	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
Active	R 01-291	BUILDING RENTALS	\$115,000.00	\$6,299.96	\$6,299.96	\$108,700.04	5.48%
Active	R 01-293	LIBRARY GRANT	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
Active	R 01-296	PD FORFEITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 01-297	POLICE MISC REVENUE	\$90,000.00	\$0.00	\$0.00	\$90,000.00	0.00%
Active	R 01-298	EMS MISC REVENUE	\$61,000.00	\$0.00	\$0.00	\$61,000.00	0.00%
		Total	<u>\$2,287,391.00</u>	<u>\$322,703.61</u>	<u>\$322,703.61</u>	<u>\$1,964,687.39</u>	<u>14.11%</u>
		Total GENERAL FUND	\$2,287,391.00	\$322,703.61	\$322,703.61	\$1,964,687.39	14.11%
BINGO FUND							
Active	R 02-294	BINGO REVENUE	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
Active	R 02-295	PULL TAB REVENUE	\$220,000.00	\$13,987.00	\$13,987.00	\$206,013.00	6.36%
		Total	<u>\$235,000.00</u>	<u>\$13,987.00</u>	<u>\$13,987.00</u>	<u>\$221,013.00</u>	<u>5.95%</u>
		Total BINGO FUND	\$235,000.00	\$13,987.00	\$13,987.00	\$221,013.00	5.95%
SILVER SALMON DERBY							
Active	R 03-230	DONATIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 03-292	SILVER SALMON DERBY	\$40,075.00	\$0.00	\$0.00	\$40,075.00	0.00%
		Total	<u>\$40,075.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$40,075.00</u>	<u>0.00%</u>
		Total SILVER SALMON DERBY	\$40,075.00	\$0.00	\$0.00	\$40,075.00	0.00%
ARPA LOCAL GOVT LOST REV							
Active	R 09-130	DEFERRED REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 09-256	REVENUE--STATE OF ALA	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 09-257	REVENUE--FEDERAL GOV	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF SAND POINT
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Current Period: JULY 23-24

		23-24	23-24	JULY	23-24	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
Total		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total ARPA LOCAL GOVT LOST REV		\$0.00	\$0.00	\$0.00	\$0.00	0.00%
CLINIC OPERATIONS/MAINTENANCE						
Active	R 10-257 REVENUE--FEDERAL GOV	\$307,410.00	\$0.00	\$0.00	\$307,410.00	0.00%
Active	R 10-291 BUILDING RENTALS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		\$307,410.00	\$0.00	\$0.00	\$307,410.00	0.00%
Total CLINIC OPERATIONS/MAINTENANCE		\$307,410.00	\$0.00	\$0.00	\$307,410.00	0.00%
WATER/SEWER OPERATIONS						
Active	R 61-202 FINES AND PENALTIES	\$1,200.00	\$24.62	\$24.62	\$1,175.38	2.05%
Active	R 61-203 OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 61-206 WATER/SEWER REVENU	\$236,250.00	\$17,335.53	\$17,335.53	\$218,914.47	7.34%
Active	R 61-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 61-235 TRANSFER IN	\$30,500.00	\$0.00	\$0.00	\$30,500.00	0.00%
Active	R 61-270 ON BEHALF REVENUE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		\$267,950.00	\$17,360.15	\$17,360.15	\$250,589.85	6.48%
Total WATER/SEWER OPERATIONS		\$267,950.00	\$17,360.15	\$17,360.15	\$250,589.85	6.48%
HARBOR/PORT OPERATIONS						
Active	R 62-201 INTEREST INCOME	\$6,000.00	\$374.24	\$374.24	\$5,625.76	6.24%
Active	R 62-203 OTHER REVENUE	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%
Active	R 62-210 HARBOR/MOORAGE	\$325,000.00	\$6,422.30	\$6,422.30	\$318,577.70	1.98%
Active	R 62-211 HARBOR/TRAVELLIFT	\$165,000.00	\$11,459.53	\$11,459.53	\$153,540.47	6.95%
Active	R 62-212 BOAT HARBOR/RENTS	\$138,268.00	\$18,224.94	\$18,224.94	\$120,043.06	13.18%
Active	R 62-215 HARBOR/WHARFAGE	\$30,000.00	\$0.00	\$0.00	\$30,000.00	0.00%
Active	R 62-219 HARBOR ELEC SERVICE	\$10,000.00	\$533.96	\$533.96	\$9,466.04	5.34%
Active	R 62-220 HARBOR/ELEC DEPOSIT	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Active	R 62-221 HARBOR/VAN STORAGE	\$20,000.00	\$360.00	\$360.00	\$19,640.00	1.80%
Active	R 62-222 HARBOR/STALL ELECTRI	\$60,000.00	\$987.56	\$987.56	\$59,012.44	1.65%
Active	R 62-223 HARBOR/ELECTRICITY	\$4,000.00	\$438.75	\$438.75	\$3,561.25	10.97%
Active	R 62-224 GEARSHED LOCKER REN	\$15,000.00	\$300.00	\$300.00	\$14,700.00	2.00%
Active	R 62-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-237 HARBOR STORAGE	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
Active	R 62-270 ON BEHALF REVENUE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 62-285 EQUIPMENT RENTAL	\$20,000.00	\$1,060.96	\$1,060.96	\$18,939.04	5.30%
Active	R 62-299 GAIN/LOSS DISPOSITION	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		\$800,768.00	\$40,162.24	\$40,162.24	\$760,605.76	5.02%
Total HARBOR/PORT OPERATIONS		\$800,768.00	\$40,162.24	\$40,162.24	\$760,605.76	5.02%
SOA DOCK						
Active	R 63-215 HARBOR/WHARFAGE	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Active	R 63-245 CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total		\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Total SOA DOCK		\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
REFUSE COLLECTION						
Active	R 65-202 FINES AND PENALTIES	\$1,000.00	\$32.49	\$32.49	\$967.51	3.25%
Active	R 65-204 REFUSE COLLECTION	\$153,000.00	\$12,766.65	\$12,766.65	\$140,233.35	8.34%
Active	R 65-234 SB 46 PERS RELIEF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 65-235 TRANSFER IN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

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Current Period: JULY 23-24

		23-24	23-24	JULY	23-24	% of
		YTD Budget	YTD Amt	MTD Amt	YTD Balance	YTD
Active	R 65-270 ON BEHALF REVENUE PE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	Total	\$154,000.00	\$12,799.14	\$12,799.14	\$141,200.86	8.31%
	Total REFUSE COLLECTION	\$154,000.00	\$12,799.14	\$12,799.14	\$141,200.86	8.31%
	Report Total	\$4,127,594.00	\$407,012.14	\$407,012.14	\$3,720,581.86	9.86%

CITY OF SAND POINT

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*Fund Summary -
Budget to Actual©

JULY 23-24

	23-24	JULY	23-24	23-24	23-24
	YTD Budget	MTD Amount	YTD Amount	YTD Balance	% YTD Budget
FUND 01 GENERAL FUND					
Revenue	\$2,287,391.00	\$322,703.61	\$322,703.61	\$1,964,687.39	14.11%
Expenditure	\$2,708,738.00	\$141,607.97	\$141,607.97	\$2,567,130.03	5.23%
		\$181,095.64	\$181,095.64		
FUND 02 BINGO FUND					
Revenue	\$235,000.00	\$13,987.00	\$13,987.00	\$221,013.00	5.95%
Expenditure	\$259,950.00	\$3,892.46	\$3,892.46	\$256,057.54	1.50%
		\$10,094.54	\$10,094.54		
FUND 03 SILVER SALMON DERBY					
Revenue	\$40,075.00	\$0.00	\$0.00	\$40,075.00	0.00%
Expenditure	\$27,274.00	\$0.00	\$0.00	\$27,274.00	0.00%
		\$0.00	\$0.00		
FUND 09 ARPA LOCAL GOVT LOST REV					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 10 CLINIC OPERATIONS/MAINTENANCE					
Revenue	\$307,410.00	\$0.00	\$0.00	\$307,410.00	0.00%
Expenditure	\$62,412.00	\$0.00	\$0.00	\$62,412.00	0.00%
		\$0.00	\$0.00		
FUND 61 WATER/SEWER OPERATIONS					
Revenue	\$267,950.00	\$17,360.15	\$17,360.15	\$250,589.85	6.48%
Expenditure	\$268,000.00	\$7,554.39	\$7,554.39	\$260,445.61	2.82%
		\$9,805.76	\$9,805.76		
FUND 62 HARBOR/PORT OPERATIONS					
Revenue	\$800,768.00	\$40,162.24	\$40,162.24	\$760,605.76	5.02%
Expenditure	\$505,600.00	\$31,464.07	\$31,464.07	\$474,135.93	6.22%
		\$8,698.17	\$8,698.17		
FUND 63 SOA DOCK					
Revenue	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 65 REFUSE COLLECTION					
Revenue	\$154,000.00	\$12,799.14	\$12,799.14	\$141,200.86	8.31%
Expenditure	\$153,150.00	\$299,520.82	\$299,520.82	-\$146,370.82	195.57%
		-\$286,721.68	-\$286,721.68		
Report Total		-\$77,027.57	-\$77,027.57		

CITY OF SAND POINT
***Expenditure Guideline-No Enc Sum©**

09/08/23 12:51 PM

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Current Period: JULY 23-24

	23-24 YTD Budget	23-24 YTD Amt	JULY MTD Amt	23-24 YTD Balance	% of YTD
GENERAL FUND					
LEGISLATIVE	\$98,100.00	\$6,136.47	\$6,136.47	\$91,963.53	6.26%
ADMINISTRATION	\$1,044,625.00	\$39,331.76	\$39,331.76	\$1,005,293.24	3.77%
PARKS AND RECREATION	\$13,000.00	\$2,396.35	\$2,396.35	\$10,603.65	18.43%
PUBLIC SAFETY	\$749,690.00	\$56,529.71	\$56,529.71	\$693,160.29	7.54%
PUBLIC WORKS	\$513,500.00	\$24,871.10	\$24,871.10	\$488,628.90	4.84%
FACILITIES	\$289,823.00	\$12,342.58	\$12,342.58	\$277,480.42	4.26%
Total GENERAL FUND	<u>\$2,708,738.00</u>	<u>\$141,607.97</u>	<u>\$141,607.97</u>	<u>\$2,567,130.03</u>	<u>5.23%</u>
BINGO FUND					
ADMINISTRATION	\$259,950.00	\$3,892.46	\$3,892.46	\$256,057.54	1.50%
Total BINGO FUND	<u>\$259,950.00</u>	<u>\$3,892.46</u>	<u>\$3,892.46</u>	<u>\$256,057.54</u>	<u>1.50%</u>
SILVER SALMON DERBY					
FIRE	\$27,274.00	\$0.00	\$0.00	\$27,274.00	0.00%
Total SILVER SALMON DERBY	<u>\$27,274.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$27,274.00</u>	<u>0.00%</u>
CLINIC OPERATIONS/MAINTENANCE					
ADMINISTRATION	\$62,412.00	\$0.00	\$0.00	\$62,412.00	0.00%
Total CLINIC OPERATIONS/MAINTENANCE	<u>\$62,412.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$62,412.00</u>	<u>0.00%</u>
ROCK CRUSHER ENTERPRISE FUND					
PUBLIC WORKS	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total ROCK CRUSHER ENTERPRISE FUND	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
WATER/SEWER OPERATIONS					
WATER/SEWER	\$268,000.00	\$7,554.39	\$7,554.39	\$260,445.61	2.82%
Total WATER/SEWER OPERATIONS	<u>\$268,000.00</u>	<u>\$7,554.39</u>	<u>\$7,554.39</u>	<u>\$260,445.61</u>	<u>2.82%</u>
HARBOR/PORT OPERATIONS					
HARBOR	\$505,600.00	\$31,464.07	\$31,464.07	\$474,135.93	6.22%
Total HARBOR/PORT OPERATIONS	<u>\$505,600.00</u>	<u>\$31,464.07</u>	<u>\$31,464.07</u>	<u>\$474,135.93</u>	<u>6.22%</u>
SOA DOCK					
HARBOR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Total SOA DOCK	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00%</u>
REFUSE COLLECTION					
PUBLIC WORKS	\$153,150.00	\$299,520.82	\$299,520.82	-\$146,370.82	195.57%
Total REFUSE COLLECTION	<u>\$153,150.00</u>	<u>\$299,520.82</u>	<u>\$299,520.82</u>	<u>-\$146,370.82</u>	<u>195.57%</u>
Report Total	<u>\$3,985,124.00</u>	<u>\$484,039.71</u>	<u>\$484,039.71</u>	<u>\$3,501,084.29</u>	<u>12.15%</u>

ADMINISTRATOR



City of Sand Point

TO: Mayor Smith
City Council Members

FROM: Debi Schmit
City Administrator

DATE: September 8, 2023

SUBJECT: Monthly Report for September 2023

Here is a summary of items since our last meeting:

- I wrote and submitted a small grant for an information technology system (IT) risk assessment. We should know in three months if it will be awarded. If so, this grant may lead to upgrading our systems next year. In the meantime, we plan to secure our IT systems this fall. Our current equipment is adequate, so we expect the expense to be minimal.
- I continue to seek other grant opportunities with our CIP list foremost in my mind. I'm looking forward to the AML Infrastructure Conference later this month. If there are other priorities, I hope we can discuss them at this meeting. I'm interested in hearing about any road/park plans for the City of Sand Point.
- The harbor bridge project is still under consideration.
- The FY22 audit is still being worked on. With the delay of FY22, I expect we will also have a delay with the FY23 audit as well.
- I assisted Mayor Smith with a temporary contract for an EMS Director. We may have secured funding for improving our public safety services and will keep you informed as this develops.
- Other projects in the works include 1) rerouting the gutters on City Hall to avoid drainage problems at the church and residents in the area, 2) installing fencing at the cemetery, 3) installing the new generator at the water plant, 4) setting up the new incinerator, and 5) fixing the small boat harbor ramp.

POLICE CHIEF

SAND POINT POLICE DEPARTMENT

MEMORANDUM

To: Honorable Jim Smith, Mayor, City of Sand Point
Ms. Debi Schmit, City Administrator, City of Sand Point
Mr. Austin Roof, City Councilperson, City of Sand Point
Mr. Allan Starnes, City Councilperson, City of Sand Point
Ms. Amy Eubank, City Councilperson, City of Sand Point
Mr. Jack Foster Jr, City Councilperson, City of Sand Point
Ms. Marita Gundersen, City Councilperson, City of Sand Point
Ms. Arlene Gundersen, City Councilperson, City of Sand Point

From: Chief Jeff Thompson

Date: September 5th, 2023

Ref: Police Department's Monthly Report for August 2023

Police Department

- Jeff Thompson, Chief of Police #101
- Captain Richard Lowery #102
- **Vacant Officer Manager** #103
- Officer Benjamin Allen #104
- Officer Rob Stumph #105
- Alfred 'Jesse' Pesterkoff, 911 Dispatcher

Police Activity

August 2023

1 person arrested and lodged in the city jail

47 calls to 911

- 5 disturbances
- 8 MOC
- 10 suspicious persons/ vehicles
- 3 GCI tests
- 1 earthquake test
- 2 911 misdials
- 6 911 hangups
- 2 intoxicated persons dialed 911
- 1 animal complaint
- 1 life flight notification
- 2 Coast Guard ETA
- 3 request for ambulance
- 1 relay message
- 1 noise complaint

Activity/Calls for service not on 911-line

- 3 courtesy transports
- 1 relay message
- 1 assist with court
- 2 agency assist/ drive ambulance
- 1 fire training (2 hours)
- 1 welfare check

Officer Self-Initiated Activity

- 434 business checks
- 2 motorist assist
- 4 suspicious vehicles / persons
- 2 investigative follow ups
- 1 open door
- 2 traffic stops
- 4 investigation follow-up's
- 7 courtesy transports

Month of July 2023 Activity Summary

- 682 miles patrolled
- 2 civil papers served
- 3 days constant patrol during power outage
- 434 Business checks
- 1 Arrest/Lodged in City Jail

EMS DIRECTOR

EMS REPORT – AUGUST 2023

2 911 CALLS FOR AMBULANCE

4 MEDEVAC

I'm looking into getting an ETT/Bridge to EMT class scheduled before the end of the year for some responders to get re-certified and also hoping to get more volunteers.

We are still in need of on-call ambulance drivers. If you have a current driver's license and want to earn extra money while serving your community, then we'd love to have you join the EMS team. Training is provided, so if you are interested, please contact me.

**Sincerely,
Denise Mobeck
Temp EMS Director**

FIRE CHIEF

PUBLIC WORKS
DIRECTOR

City of Sand Point Public Works Department

Monthly Report August 2023

- Grade roads
- Fueled City Buildings
- Pumped oil from drums
- Emptied dumpsters by hand for first week, new trash truck arrived
- Replaced engine belt on Mack dump truck
- New trash truck modification to accept our dumpsters
- Greenhouse pad, excavate, haul and spread rock
- Sweeper requested at trident
- Changed tires on shop Chevy pickup
- Filled water tanks at shop
- Moved Hitachi Excavator to landfill to make pad for new incinerator
- Fueled harbor Travelift
- Installed various street signs around school for AEB
- Moved assorted metal junk from top gate at landfill to metal pile
- Sweep roads
- Hauled and spread rock at harbor gear shed for parking for salmon derby
- Cut some overgrowth from roadside
- Relocated sewer line cleanout
- Filled hole near reservoir with gravel
- Hauled rock for UTI for road repair
- Swept gear shed in preparation for salmon derby
- Moved pressure washer to harbor for salmon derby

Water/Sewer City Council Report

August 2023

Dylan Jacobsen

- Monthly reports/monthly/quarterly sample completed
- Set up porta potties for Silver Salmon Derby
- Went back to Andronika Street to install a cleanout on the sewer main.
- Broke up grease and pumped Russian Town sewer plant with Brandon.
- Cleaned turbidimeters and flow meters at the water plant.
- Had some issues with air in the Chlorine line at the plant.
- Cleaned the overdrain for the chlorine.
- Maintenance kit on the Chlorine Analyzers.
- Backwashing as needed.

HARBOR MASTER

Robert E. Galovin Small Boat Harbor

August 2023

- Hauled and stored boats
- Emptied waste oil cans at Public Works
- Changed all four tires on old Gehl
- Hanseatic nature
- Dealing with derelict vessel in between projects
- Had a boat rip an electric pedestal out
- Assisted TDX with a power issue

HEARINGS, ORDINANCES AND RESOLUTIONS

City of Sand Point



RESOLUTION 23-09

A RESOLUTION OF THE SAND POINT CITY COUNCIL APPOINTING ELECTION JUDGES FOR THE OCTOBER 3, 2023 GENERAL CITY ELECTION.

WHEREAS, the City of Sand Point's General Election will be held October 3, 2023, and

WHEREAS, the City of Sand Point's Code, Section 4.20.020 requires that the Council appoint three election judges to constitute the election board, and

WHEREAS, the City Clerk has recommended the following names to the Council to serve in this capacity:

Mary Ann Krone	Judge
Laiv Gundersen	Judge
Marcella DeCosta	Judge

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF SAND POINT;

1. The above list of persons are appointed to serve as election judges in the October 3, 2023 election.
2. They shall serve under the direction of the City Clerk to conduct the election in a proper manner.
3. Should they be unable to fulfill their duties on election day an alternate shall be named by the majority of the election board members present.
4. They shall be compensated at the rate of \$20.00 per hour worked.

**PASSED AND APPROVED BY A DULY CONSTITUTED QUORUM OF THE CITY
COUNCIL FOR THE CITY OF SAND POINT ON THIS 12th DAY OF SEPTEMBER, 2023.**

CITY OF SAND POINT

James Smith, Mayor

ATTEST:

Jade Gundersen, City Clerk

OLD BUSINESS

NEW BUSINESS

CITY OF SAND POINT



Phone Poll Results August 23, 2023

By Direction of the City Council, a Phone Poll was conducted for New Business Items 1. Harbor Lot Lease: Sand Point Marine LLC and 2. Building Permit: Sand Point Marine LLC, from the Regular Council Meeting on Tuesday, August 22, 2023.

New Business


1. Harbor Lot Lease: Sand Point Marine LLC

	<u>In Favor</u>	<u>Opposed</u>
Austin Roof	Yes	
Marita Gundersen	Yes	
Amy Eubank	Yes	
Arlene Gundersen	Yes	
Allan Starnes	Yes	

2. Building Permit: Sand Point Marine LLC

	<u>In Favor</u>	<u>Opposed</u>
Austin Roof	Yes	
Marita Gundersen	Yes	
Amy Eubank	Yes	
Arlene Gundersen	Yes	
Allan Starnes	Yes	

ATTEST:


Jade Gundersen, City Clerk

City of Sand Point
P.O. Box 249
Sand Point, AK 99661 (907) 383-2696

Building Permit Application

Owner/Applicant: Jade Gundersen

Address: 2421 Karpa Street

Are you the owner? Yes

(If answer is no, you must attach a title/quick deed with application.)

Legal Description:

Tract Plat 81-3 Block 2 Lot 1 SUB. Bay View

ZONING DISTRICT: R-8 R-10 R-20 MH-5 A-U
 C-3 C-4 H-I L-I O-P

PERMIT FOR USE Conditional Use Home Occupancy
 Temporary Use Other _____

RESIDENTIAL:

Single Family
 Mobile Home
 Multi Family Light Industrial

COMMERCIAL:

General Commercial
 Neighborhood Commercial
 Heavy Industrial

Main Dwelling will be as follows: Number of Units: 1

Height: 8 ft./12 ft. Peak Description of Use: Shed

Setbacks:

Front yard setback 70 ft.

Side yard setback 5 ft.

Backyard setback 34 ft.

Type of Construction:

Wood frame

Masonry

Other: _____

PROVISION FOR WATER AND SEWER: Attach to existing City System

******ATTACH SITE PLAN SHOWING EXISTING AND PROPOSED BUILDING, LOT SIZE, LOT COVERAGE, SETBACKS AND ALL OTHER REQUIREMENTS TO COMPLY WITH THE ZONING AND SUBDIVISION CODES.******

Applicants Signature: Jade Gundersen Date: 9/5/23

THIS REQUEST IS IN ACCORDANCE WITH SECTION 13.07.020 OF THE MUNICIPAL CODE. SUBJECT TO THE BUILDING PERMIT ORDINANCE, CHAPTER 7 OF THE SAND POINT MUNICIPAL CODE

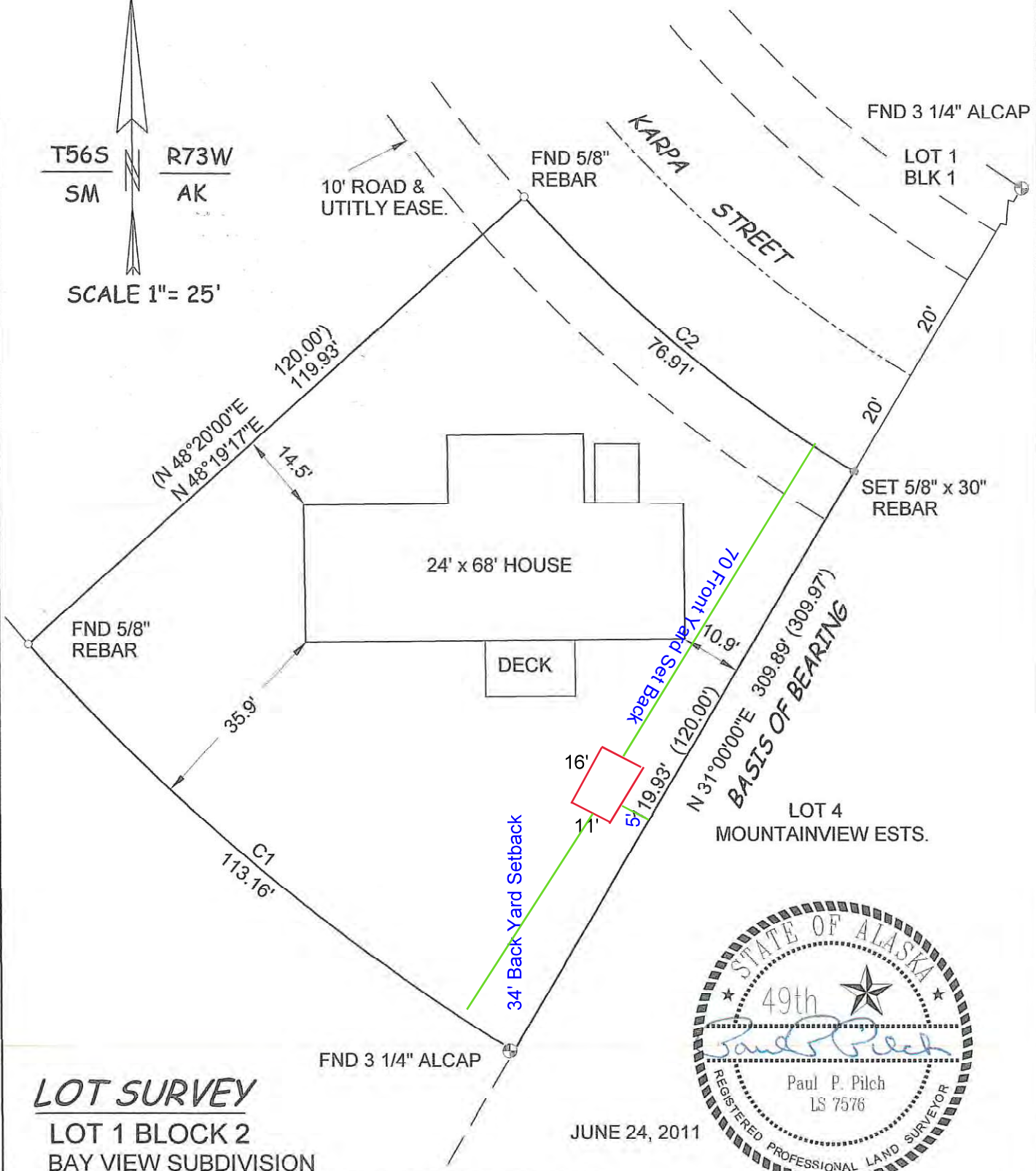
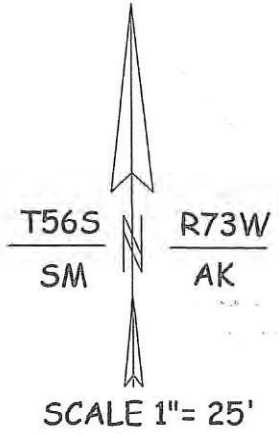
This Building Permit is: Approved Denied

By: _____ Date: _____

Title: _____ Expiration: _____

CURVE DATA

Curve	Delta Angle	Radius	Arc	Tangent	Chord	Chord Bearing
1	17°20'10"	374.00	113.16	57.02	112.73	N 50°22'58" W
2	17°20'34"	254.07	76.90	38.75	76.61	N 50°24'12" W



LOT SURVEY

LOT 1 BLOCK 2
 BAY VIEW SUBDIVISION
 PLAT NO. 81-3 ALEUTIAN RECORDING DISTRICT

JUNE 24, 2011



City of Sand Point
P.O. Box 249
Sand Point, AK 99661
Attn: Mayor Smith

Dear Mayor Smith,

Pauloff Harbor Tribe is happy to announce that we are back to doing our Recycling Fairs. This year's fair will happen August 26th, 2023, from 12:00 to 3:00 PM located in the city gym. There will be games, prizes and more. Come learn about the different types of recycling and why recycling is important. We are asking The city of Sand Point for a donation of \$300 to help fund all the fun we plan to have at the fair!

Sincerely,



Shannon Myers
Environmental Coordinator





QAGAN TAYAGUNGIN TRIBE
P.O. BOX 447
SAND POINT, ALASKA 99661
PHONE (907) 383-5616
FAX (907) 383-5814

City of Sand Point
P.O. Box 249
Sand Point, AK 99661

September 5, 2023

Dear Mayor Smith & Council Members,

I am writing on behalf of the Qagan Tayagungin Tribe Environmental Department. We would like to ask if you would consider providing \$500.00 in donations for our 13th Annual End of Summer Clean Up. This year we would like to do things a little bit differently with a gift card raffle and a barbeque to follow. With this donation we would be purchasing the barbeque supplies. We believe in doing such incentives makes these events a better turnout.

The End of Summer Clean Up takes place during the month of September. Our department is hoping to host this event on September 24th, depending on the weather. Last year's End of Summer Clean Up turned out to be a great success. We are hoping this year will be even better.

All proceeds will go to the End of Summer Clean Up for barbecue supplies, cleaning supplies, and gift card raffle for both youth and adult participation. We are hoping gift cards will encourage a greater number of participants this year. Children are our future, having a clean community for both youth and adults will help our environment and keep it clean for future generations.

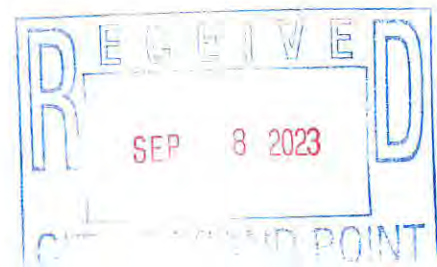
Please consider donating to this very good cause. Your consideration is most appreciated.

Thank you for your time.

Sincerely,

A handwritten signature in pink ink that appears to read "Smyers".

Qagan Tayagungin Tribe
Environmental Department



PUBLIC COMMENTS

COUNCIL COMMENTS

ADJOURNMENT

FYI



QAGAN TAYAGUNGIN TRIBE
P.O. BOX 447
SAND POINT, ALASKA 99661
PHONE (907) 383-5616
FAX (907) 383-5814

City of Sand Point
P.O. Box 249
Sand Point, AK 99661

September 5, 2023

Dear Mayor Smith and Council Members,

The Qagan Tayagungin Tribe Environmental Department would like to thank you for your generous donations for both the Earth Day Fair and Graveyard Clean-up. Donations received were used for the Annual Graveyard Clean-up. Which was a huge success the weather was very nice for the days we hosted it and we had quite the community turn out. With your generous donations we were able to promote and give incentives for all age groups and boost environmental awareness.

WE GREATLY APPRECIATE YOUR DONATION FOR THIS CAUSE

Sincerely,

A handwritten signature in pink ink, appearing to read "Smjero".

Qagan Tayagungin Tribe
Environmental Department

