

# City of Sand Point



## ORDINANCE 2024-02

### AN ORDINANCE OF THE CITY OF SAND POINT AMENDING CHAPTER 4: FIRE DEPARTMENT OF THE SAND POINT MUNICIPAL CODE.

**WHEREAS**, the City of Sand Point recognizes the need for complete and clear language in our municipal code;

**WHEREAS**, the certain language currently in city code is out of date;

**WHEREAS**, Chapter 4 requires updating;

#### NOW BE IT ORDAINED BY THE CITY COUNCIL OF SAND POINT, ALASKA:

**Section 1:** This is a code ordinance.

**Section 2:** **Effective Date.** This ordinance shall be effective immediately.

**Section 3:** Content. Chapter 4 of the Sand Point Municipal Code is hereby amended to read as follows [new language is underlined, old language is ~~struck through~~].

#### § 3.40.010. FIRE DEPARTMENT ESTABLISHED

There shall be a Fire Department in and for the City of Sand Point to be known as “Sand Point Volunteer Fire Department.” It shall consist of the Fire Chief and Assistant Fire Chief (or Chiefs) and as many other officers and fire fighters as may be deemed necessary for the effective operation of the department.

#### § 3.40.020. -Volunteer Fire Department.

- (a) **Organization.** Members of the Volunteer Fire Department may organize into a voluntary association with the election of their own officers and by-laws.
- (b) **Limitation on power of volunteer department.** The function and duties of the offices of the volunteer department shall not interfere with those of regular department

officers who are charged with the responsibility for all fire services activities of the department. The voluntary association shall in no way limit the power of the Fire Chief. All property used by the Fire Department shall be paid by check upon proper voucher by the regular city authorities.

- (c) **Funding by city.** From time to time in such amounts as the Council deems advisable, payments may be made to the volunteer department for the purpose of giving the association funds with which to reimburse members for clothing damaged while attending fires and for such other purposes in keeping with its functions.

**§ 3.40.030.-Fire Chief/EMS Coordinator.**

- (a) **Appointment.** The Fire Chief/EMS Coordinator shall be appointed by the Mayor subject to confirmation by the Council, and shall be responsible to the Mayor. His/her appointment shall be for an indefinite period of time, depending upon his/her good conduct and efficiency. He/she shall be technically qualified through training and experience and shall have the ability to command volunteers. The chief shall be removed only for just cause.

(b) **Powers and duties.**

Fire Chief – It shall be the duty of the Fire Chief to assume full charge of all members, apparatus, and equipment, while on parade, at drills, at conventions, and at fires or other emergencies requiring the services of the department. He/she shall have the right to call out any and all members and apparatus for any purpose incidental to this office. He/she shall assume full responsibility for all fire equipment and see to its proper care and maintenance. It shall be his/her responsibility to recommend the purchase of new equipment. He/she shall see that adequate training programs are conducted in the department and shall acquaint himself/herself with all new firefighting methods by attending fire schools, drills and conferences. He/she shall see that proper discipline is maintained in the department.

- (1) The Fire Chief shall determine the number and kind of companies of which the department is to be composed and shall determine the response of such companies to alarms
- (2) ~~He~~The Fire Chief shall appoint all other officers and fire fighters. Such appointments shall be insofar as possible following fair and impartial competitive examination. All officers shall be accountable to the Fire Chief of representative.
- (3) ~~He~~The Fire Chief shall annually submit a tentative budget for his/her department, upon request of the Council.
- (4) ~~He~~The Fire Chief shall assist the proper authorities in suppressing the crime of arson by investigating or causing to be investigated the cause, origin and circumstances of all fires.

EMS Coordinator – It shall be the duty of the EMS Coordinator to evaluate and sign the Sand point Volunteer Fire Department first responder protocols and keep the department

registered and in good standing with the State medical director. He/she shall also work with the EMS service provider as well on any medical procedures they may need.

**Assistant Fire Chiefs** - The Assistant Fire Chiefs shall be under the orders of the Fire Chief, and in his/her absence shall succeed to his duties and authority in the order of their respective rank.

**§ 3.40.040. – Rules and Regulations**

The Fire Chief shall maintain and enforce an up-to-date comprehensive set of rules and regulations governing the discipline, training and operation of the Fire Department. Such rules, regulations and any deletions, changes or additions shall be effective when approved and filled with the Council. The Fire Chief shall carry out the enforcement of these rules and regulations and is authorized to suspend or remove from service any officer of fire fighter as provided in the rules and regulations.

Firefighting activities will strictly be limited to exterior firefighting and containment ONLY with NO interior fire attack.

**§ 3.40.050. Training and Records**

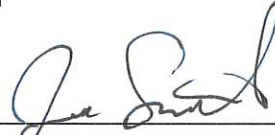
- (a) The Fire Chief or representative shall, provide at least once a month, provide for suitable drills covering the operation and handling of all equipment essential for efficient department operation. In addition, at least four times per year, quarterly sessions of instruction to include such subjects as first aid, water supply, ad other subjects related to fire suppression shall be provided.
- (b) The Fire Chief is responsible for ensuring complete records are kept of all apparatus, equipment, personnel, training, inspections, fires, and other department activities.

**§ 3.40.060. Equipment; City Owned.**

- (a) The Fire chief shall be responsible to the Mayor for recommending such apparatus of other firefighting equipment as may be required to maintain fire department efficiency, and for providing suitable arrangements and equipment for reporting fires or emergencies, and for notifying all members of the department to assure prompt response to such incidents.
- (b) The Fire Chief or representative shall have power to assign equipment for response to calls for outside aid where agreements are in force and in other cases only when the absence of such equipment will not jeopardize protection of the city.
- (c) No person shall use any fire apparatus or equipment for any private purpose, nor shall any person willfully and without proper authority take away or conceal any article used in any way by the department.

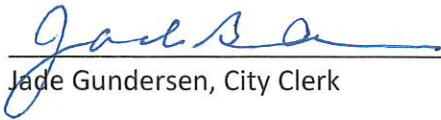
(d) No person shall enter any place where fire apparatus is housed or handle apparatus or equipment belonging to the department unless accompanied by, or having the special permission of an officer or authorized member of the department.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE SAND POINT  
CITY COUNCIL THIS 9<sup>TH</sup> DAY OF APRIL, 2024.  
CITY OF SAND POINT



James Smith, Mayor

ATTEST:



Jade Gundersen, City Clerk